**PPG Meeting 15.9.15**

**PRESENT**

Keith Boothman, Susan Elwood, Glenys Whalley, Margaret Baines, June Barrett,

Trish Campbell

**APOLOGIES**

Brian Todd, Christine Boothman, Sandra Finney

Minutes of last meeting read

Book fund £614.70 – ideas for use of money:-

Water cooler – MB will look into contract charges - If we had a plumbed in cooler there is upkeep and contract charges, also may have problem of cups being littered or kids playing with them.

Book case for keeping the books in that are displayed for sale – would need to be attached to wall, ?? look for a second hand one.

Foot brush/boot cleaner so people can clean their footwear in winter before walking into surgery.

Wall pictures – ideas were for spring like pictures or beach pictures

The meeting that Keith was to attend at BCW HC on 10.9.15 was cancelled.

GW said she did not like how everyone could hear what you are saying at the reception desk. MAB said no-one should give personal information at the desk and that for anything private or sensitive information we have an interview room where patients can speak privately.

Friends and family test – encouraging patients to fill them in.

Next meeting – Tuesday 17 November 1.30 pm